



THE UNIVERSITY OF THE WEST INDIES

MONA CAMPUS, JAMAICA

APPLICATIONS ARE INVITED FOR THE POST OF

DIRECTOR, SIR ARTHUR LEWIS INSTITUTE OF SOCIAL AND ECONOMICS STUDIES (SALISES), MONA CAMPUS

QUALIFICATIONS:

Ph.D. in Economics or Sociology or Political Science or a related discipline.

EXPERIENCE:

A track record of scholarly excellence in at least one discipline in the Social Sciences (such as Economics, Sociology, Political Science) as evidenced by an outstanding publication record, success at winning and administering research grants, and graduate teaching and supervision. Administrative experience, such as the headship of an academic department or unit, would be considered an asset.

SPECIAL EXPERTISE/AREA OF CONCENTRATION:

Special responsibilities:

- The implementation of the research agenda of the Institute in collaboration with the SALISES Directors at Cave Hill and St. Augustine;
- The pursuit of grants and other funding opportunities to support the research and teaching activities of the Institute;
- The organization and execution of the teaching programme of the Institute
- The assignment of teaching and graduate supervision tasks for the academic staff;
- The organization of scholarly conferences, symposia and workshops, in particular the annual SALISES conference;
- Coordination of the outreach programme of the Institute;
- The supervision and evaluation of the academic and ATS staff;
- Involvement in the wider administration of the UWI through membership of Faculty, Campus and University Boards and Committees;
- The general administration of the day to day affairs of the Institute.

Reporting to the Vice Chancellor and the Pro Vice Chancellor, Graduate Studies and Research, through the University Director.

Special Expertise/Areas of Specialization

Strong publication record

Proven track record of winning research grants

Leadership experience in an academic setting

Personal Attributes

Ability to lead academic and non-academic staff in an academic environment.

Commencement Date: August 1, 2024

Detailed application (two copies) and full curriculum vitae should be sent to the University Registrar, Office of Administration, The University of the West Indies, Regional Headquarters, Mona, Jamaica, W.I., e-mail: happlications@uwimona.edu.jm. Three (3) referees (one of whom should be from your present organization) must be indicated. Application forms can be obtained at <http://www.uwi.edu/hrd>, Job opportunities section. Further particulars including remuneration package can be obtained at the above address. In order to expedite the appointment procedures, applicants are advised to ask their referees to send their references under **CONFIDENTIAL** cover **DIRECTLY** to the University Registrar at the above address without waiting to be contacted by the University.

DEADLINE DATE FOR APPLICATION: APRIL 30, 2024

The University of the West Indies thanks all applicants, however, only shortlisted candidates will be contacted.